



Alongside Lao People

## Vacancy: Nurse

Medical training project

**Based in Attapeu, in the south of Laos, you are involved in the implementation of a project in the nurse training center. You will use your health knowledge to strengthen the skills of the teaching staff of the nursing school in order to raise the quality of medical education provided to the level of national accreditation.**

In collaboration with the local team members, you participate in the implementation of training activities for the school's teaching and administrative staff. You participate in the overall coordination of the project and in the relationship with donors.

### 1. Presentation of SFE

SFE is an NGO active in the South of Laos since 1998. With its 4 ongoing projects involving more than 60 local staff and 15 expatriate experts, SFE wants to implement projects as close to the field as possible, in order to meet the real needs of people and communities who are considered as real development partners, not as simple beneficiaries. In cooperation with the local authorities, SFE is committed to support medical structures and integrated rural development.

### 2. Position and starting date

- First contract of 3 years minimum.
- Full-time position.
- Status: Volunteer. The collaborator is asked to actively participate in fundraising to ensure financial support.
- Expected starting period: 2020.

### 3. Location

- South of Laos (Attapeu Province).

### 4. Framework defined by :

- Agreements signed by SFE and its donors.
- The project framework agreement (Memorandum of Understanding) signed between SFE and the Laotian government.
- All the official documents of the SFE including in particular the internal regulations and the vision.

### 5. Main activities

#### **General project management:**

- Main activities
- General project management:
- Supervision, mentoring and training of local staff in project activities.
- Ensures the quality of the activities implemented, on technical, medical and pedagogical levels.

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#### Service Fraternel d'Entraide

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- Ensures that project activities are carried out according to the commitments made to donors, authorities and beneficiaries, in accordance with SFE vision and working methods.

#### ***Administration / Communication / Coordination:***

- Facilitates collaboration with local authorities at provincial and district levels.
- Participates in the administrative work and in the financial and operational management of the project.
- Maintains good relations with the financial partners of the project, in particular by contributing to activity and financial reports in due time.
- Participates in the planning and design of future projects in the country.
- Contributes to the functioning of SFE through exchanges with other projects, sharing of expertise, and participation in the internal functioning of the NGO.

## **6. Supervision**

- Project Representative

## **7. Skills, experience and qualifications required :**

### ***Skills and qualities***

- Willingness to serve the poorest in a remote province of Laos, for a minimum of 3 years.
- Ability to develop and maintain relationships.
- Ability to work in a team and lead work groups.
- Ability to share medical knowledge in a simple and educational way.
- A curious and an open mind to seek innovative solutions in a context where few actions are undertaken to restore dignity to the most vulnerable.
- Ability to write reports and follow a budget.
- Autonomy and capacity for self-training, flexibility to learn Lao and work in that language.
- A personality able to cope with a situation of relative isolation over the commitment period.

### ***Expérience***

- At least 3 years of professional experience. Teaching experience in nursing school would be a plus.
- Work experience in an intercultural team or abroad is an advantage.
- Knowledge of the world of “international solidarity” is a plus, but there is a possibility of an initial training at the beginning of the job.
- Strong foundation in faith.

### ***Qualifications***

- Initial training of at least 3years in a medical field
- Good level in English (written and spoken).
- Training in development work is an advantage but not required.

## **8. Application Process**

- Applications should be sent to [france@sfe-laos.org](mailto:france@sfe-laos.org)